

JOB OFFER: ADMINISTRATIVE TASKS AT A RESEARCH CENTER

We are seeking a dynamic and organized person with good communication skills to be in charge of administrative tasks within the groups of Inorganic materials for battery applications (<https://departments.icmab.es/ssc/inorganic-materials-for-battery-applications/>) and Nanoparticles & Nanocomposites (<https://departments.icmab.es/nn/>) at the Institute of Materials Science of Barcelona (ICMAB-CSIC; <http://icmab.es/>) located at the Campus of Universitat Autònoma de Barcelona.

Eligibility: Candidates must demonstrate an upper intermediate level of English (B2 level in the Common European Framework of Reference Languages or equivalent) and a very good command of Spanish and Catalan.

Conditions: Immediate hiring; Gross salary € 19.000-25.000 p.a. depending on the candidate's experience and value; 2 year contract with possibilities of extension for 2 additional years.

Application procedure: Applicants are invited to send, merged in a single pdf file, the following documents:

- brief cover letter in Spanish or Catalan describing the motivation to apply for the position and a statement of professional background
- CV

to rosa.palacin@icmab.es and mgich@icmab.es

Shortlisted candidates will be invited to an interview.